

## GRIEVANCE AND COMPLAINTS STATEMENT

Naylor Nutrition Group Limited is a food manufacturing and processing company registered in England and Wales with reg. number 13210799 located in Spalding, England.

If you have any questions or doubts about our policies, want to file a complaint or get informed about your rights, please don't hesitate to forward your questions, concerns or complaints (your grievances) to our Compliance Officer.

We regret that, except in the most exceptional circumstances, we do not accept anonymous complaints although, where evidence is offered, we will always investigate.

The results of our investigations remain confidential. Where a complaint of a criminal nature has been made and is found to have substance, Naylor Nutrition will always notify the appropriate authority.

Our Compliance Officer may be reached at:

Compliance Officer

Contact number

E-mail

Or contact our Compliance Officer by writing to:

Compliance Officer

Company name

Address

City

Post code

Links to our Company's Policies here ([hyperlinked url](#))

Last reviewed on : xx.xx.20xx

**Next formal review will take place no later than two years from the date of the last review.**